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Securities Code: 7979 June 4, 2018

To Our Shareholders:

11 Fukuinekamitakamatsu-cho, Higashiyama-ku, Kyoto **SHOFU INC.** Noriyuki Negoro President & CEO

# Notice of Convocation of the 146<sup>th</sup> Ordinary Shareholders' Meeting

You are cordially invited to attend the 146<sup>th</sup> Ordinary Shareholders' Meeting of Shofu Inc. (the "Company") to be held on June 26, 2018 (Tuesday) as set forth below.

Sincerely yours,

1. Date and Time:	Tuesday, June 26, 2018 at 10:00 a.m. (resigstration at 9:00 a.m.)
2. Venue:	Shofu Inc. (Headquarters Kosei-Kan)
	11 Fukuinekamitakamatsu-cho, Higashiyama-ku, Kyoto
3. Purposes:	
Items to be reported:	<ol> <li>The business report, the consolidated financial statements and the results of consolidated financial statements audits by the Accounting Auditor and the Board of Auditors for the 146<sup>th</sup> fiscal year (from April 1, 2017 to March 31, 2018)</li> <li>The non-consolidated financial statements for the 146<sup>th</sup> fiscal year (from April 1, 2017 to March 31, 2018)</li> </ol>
Items to be resolved:	
Agenda No. 1:	Election of eight (8) Directors
Agenda No. 2:	Election of one (1) Auditor
Agenda No. 3:	Election of one (1) Substitute Auditor

- Please submit the enclosed voting form at the reception desk when you attend the Meeting in person.
- If you are unable to attend the Meeting in person, you may exercise your voting rights in writing. Please review the Reference Materials for the Ordinary Shareholders' Meeting attached below, indicate "for" or "against" on each agenda item on the enclosed voting form, and post it to arrive by no later than 5:00 p.m. on Monday, June 25, 2018.
- If you exercise your voting rights at the Meeting through a proxy, the proxy shall be a shareholder of the Company. In addition, the proxy shall be limited to one person. When your proxy attends the Meeting, he/she is required to submit your voting form as a shareholder, as well as a letter of proxy authorization, at the reception desk.
- Pursuant to laws and regulations, and Article 16 of the Company's Articles of Incorporation, among the materials to be provided with this Notice of Convocation, notes to the consolidated financial statements and notes to the non-consolidated financial statements are not attached to this Notice of Convocation, but are posted on the Company's website (<u>http://www.shofu.co.jp/ir/contents/hp1330/index.php?No=913&CNo=1330</u>). Notes to the consolidated financial statements and notes to the non-consolidated financial statements were audited as part of consolidated financial statements and non-consolidated financial statements when the Accounting Auditor and the Board of Auditors prepared the audit report.
- Please note that any revision made by the previous day of the Meeting to the reference materials for the Meeting, the business report, the financial statements or the consolidated financial statements, will be published on the Company's website.
- We would appreciate your understanding that our executives and employees will wear light clothing (cool biz) at the Meeting. We would also appreciate it if you would also attend the Meeting in light clothing.

## **Reference Materials for the Ordinary Shareholders' Meeting**

# **Meeting Agenda and Referential Matters**

# Agenda No. 1: Election of eight (8) directors

The terms of office of eight (8) Directors – Noriyuki Negoro, Wataru Fujishima, Takashi Chikamochi, Fumitaka Yamazaki, Mikito Deguchi, Kazuhiko Murakami, Kiichi Suzuki and Kenji Nishida – will expire upon the close of this Ordinary Shareholders' Meeting. Accordingly, the election of eight (8) Directors is proposed.

The candidates for Directors are as follows.

Candidate No.	Noriyuki Negoro
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1	Date of Birth : March 9, 1956		Number of Company's shares held: 54,600 shares	
Re-Appointment	Brief profile,	positions, responsibilities and s	ignificant con	current positions
	March 1981	Joined the Company	April 2009	Managing Director, Research
	June 2003	Director		& Development, Quality
		General Manager, Research &		Assurance and Production
		Development Department	June 2009	President (Representative
	July 2007	Managing Director		Director)
		General Manager, Research &	June 2015	Representative Director,
		Development Department		President Chief Executive
	June 2008	Managing Director, Research &		Officer (to present)
		Development, Quality		
		Assurance and Production		
		General Manager, Research &		
		Development Department		

#### Reasons for nomination as a candidate for Director

Mr. Noriyuki Negoro has been committed to the development of a variety of new products at the research & development department since he joined the Company and has gained experience as director in charge of research & development, quality assurance and production. He has demonstrated leadership since he assumed the position of President (Representative Director), setting forth the goal of what the Company should be. He has been nominated as a candidate for Director because of his achievements such as those above.

Candidate No.	wataru Fujishima					
2	Date of Birth :	August 26, 1954	Number of Co	ompany's shares held: 27,500 shares		
Re-Appointment	Brief profile, positions, responsibilities and significant concurrent positions					
	March 2009	Joined the Company	April 2015	Senior Managing Director		
	April 2009	General Manager, Finance		(Representative Director),		
		Department		Finance, Personnel, General		
	June 2011	Executive Officer		Affairs and Nail Business		
		General Manager, Finance		General Manager, Nail		
		Department		Business Department		
	June 2012	Managing Director, Finance,	June 2015	Representative Director		
		Personnel, General Affairs and		Senior Managing Executive		
		Corporate Planning		Officer, Finance, Personnel,		
	June 2013	Managing Director, Finance,		General Affairs and Nail		
		Personnel, General Affairs and		Business		
		Nail Business		General Manager, Nail		
	June 2014	Senior Managing Director		Business Department		
		(Representative Director),	April 2016	Representative Director		
		Finance, Personnel, General		Senior Managing Executive		
		Affairs and Nail Business		Officer, Finance, Personnel,		
	December	Senior Managing Director		General Affairs and Nail		
	2014	(Representative Director),		Business (to present)		
		Finance, Personnel, General				
		Affairs and Nail Business				
		General Manager, Finance				
		Department				
		General Manager, Nail				
		Business Department				

# Candidate No. Wataru Fujishima

#### Reasons for nomination as a candidate for Director

Mr. Wataru Fujishima has a proven track record as a director in charge of nail business in addition to serving as a director of the management department since he joined the Company. Recently, he has assumed the heavy responsibility of being Representative Director. He has been nominated as a candidate for Director because of his achievements such as those above.

Candidate No.	Takashi Chikamochi					
3	Date of Birth :	September 11, 1955	Number of Co	ompany's shares held: 32,600 shares		
Re-Appointment	Brief profile,	positions, responsibilities and s	ignificant co	ncurrent positions		
	March 1981	Joined the Company	June 2015	Director		
	June 2007	Director		Managing Executive Officer,		
		General Manager, Tokyo		Marketing		
		Branch	June 2017	Director		
	October	Director		Senior Managing Executive		
	2009	General Manager, Sales		Officer, Sales, Marketing and		
		Department		International		
	June 2011	Senior Executive Officer	April 2018	Director		
		General Manager, Sales		Senior Managing Executive		
		Department		Officer, Sales and Marketing		
	June 2012	Director, Marketing		(to present)		
	Reasons for	nomination as a candidate for D	irector			

Mr. Takashi Chikamochi has been in sales department since he joined the Company, and has currently assumed the heavy responsibility of being director in charge of sales and marketing. He has been nominated as a candidate for Director because of his achievements such as those above.

Candidate No.	Fumitaka	Yamazaki			
4	Date of Birth	: May 27, 1961	Number of Co	mpany's shares held: 19,700 shares	
Re-Appointment	Brief profile, positions, responsibilities and significant concurrent positions				
	March 1981	Joined the Company	June 2013	Director, Corporate Planning	
	April 2008	General Manager, Corporate	June 2015	Director	
		Planning Department		Managing Executive Officer,	
	June 2011	Executive Officer		Corporate Planning (to	
		General Manager, Corporate		present)	
		Planning Department			
	Reasons for	nomination as a candidate for D	irector		
	Mr. Fumitaka Yamazaki has been in the management and corporate planning department				
	since he joine	ed the Company, and has currently	assumed the h	eavy responsibility of being	
	director in cha	arge of general planning. He has be	een nominated	as a candidate for Director	

because of his achievements such as those above.

Candidate No.	Mikito De	guchi		
5	Date of Birth	: September 19, 1955	Number of Company's shares held: 19,900 shares	
Re-Appointment	Brief profile,	positions, responsibilities and s	ignificant co	ncurrent positions
	March 1982	Joined the Company	June 2014	Director, Research &
	April 2009	General Manager, Research &		Development, Quality
		Development Department		Assurance and Production
	June 2011	Executive Officer	June 2015	Director
		General Manager, Research &		Managing Executive Officer,
		Development Department		Research & Development,
	April 2013	Executive Officer		Quality Assurance and
		General Manager, Quality		Production (to present)
		Assurance Department		
	June 2013	Executive Officer		
		General Manager, Quality		
		Assurance Department		
		General Manager on Special		
		Assignment, Nail Business		
		Department		
	Reasons for	nomination as a candidate for D	<u>irector</u>	
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Mr. Mikito Deguchi has been in the research & development department since he joined the Company, moved to the quality assurance department, and has currently assumed the heavy responsibility of being director in charge of research & development, quality assurance and production. He has been nominated as a candidate for Director because of his achievements such as those above.

Candidate No.	Kazuhiko	Murakami				
6	Date of Birth	: April 26, 1958	Number of C	Number of Company's shares held: 13,700 shares		
Re-Appointment	Brief profile,	Brief profile, positions, responsibilities and significant concurrent positions				
	March 1981	Joined the Company	June 2017	Director		
	April 2011	General Manager, International		Managing Executive Officer		
		Department		General Manager, International		
	June 2015	Executive Officer		Department		
		General Manager, International	April 2018	Director		
		Department		Managing Executive Officer,		
				International (to present)		

#### Reasons for nomination as a candidate for Director

Mr. Kazuhiko Murakami has been in the finance department and subsequently in the international department since he joined the Company, and has currently assumed the heavy responsibility of being director in charge of international. He has been nominated as a candidate for Director because of his achievements such as those above.

Candidate No.	Kiichi Su	zuki		
7	Date of Birth	: May 23, 1949	Number of C	ompany's shares held:11,700 shares
Re-Appointment	Brief profile	, positions, responsibilities and s	significant co	ncurrent positions
Outside	April 1973	Joined Mitsui Toatsu	April 2013	Director of Mitsui Chemicals,
		Chemicals, Inc.		Inc. (retired in June 2013)
	June 2003	Executive Officer of Mitsui		Representative Director and
		Chemicals, Inc.		Chairman of Mitsui Chemicals
	April 2007	Managing Executive Officer of		Agro, Inc.
		Mitsui Chemicals, Inc.	April 2015	Senior Advisor of Mitsui
	June 2007	Managing Director of Mitsui		Chemicals Agro, Inc. (retired in
		Chemicals, Inc.		June 2017)
	June 2009	Senior Managing Director of	June 2015	Director of the Company (to
		Mitsui Chemicals, Inc.		present)
	April 2012	Director		
		Senior Managing Executive		
		Officer of Mitsui Chemicals, Inc.		
	Reasons for	nomination as a candidate for O	utside Direct	or
	Mr. Kiichi Su	zuki is a candidate for Outside Dire	ctor. He is exp	pected to exercise his excellent
	judgment on	the basis of his extensive experience	ce as a corpor	ate manager in running the
	Company. He	e has served as Outside Director of	the Company	for three years.

Candidate No.	Kenji Nis	hida			
8	Date of Birth	: May 5, 1947	Number of C	ompany's shares held: 16,300 shares	
Re-Appointment	Brief profile	, positions, responsibilities and s	ignificant co	ncurrent positions	
Outside	July 1972	Joined Chuo Accounting Firm	June 2001	Auditor of the Company	
		(retired in May 1982)	June 2015	Director of the Company (to	
	December	Registered as a Certified Public		present)	
	1975	Accountant			
	May 1982	Opened Kenji Nishida Certified			
		Public Accountant Office (to			
		present)			
	Reasons for	nomination as a candidate for O	utside Direct	<u>or</u>	
	Mr. Kenji Nis	hida is a candidate for Outside Dire	ctor. He is exp	pected to appropriately perform	
	the duties of Outside Director because he has a thorough knowledge of finance and				
	accounting a	s a certified public accountant with e	excellent judg	ment regarding business	
	administratio	n. He has served as Outside Audito	r for 14 years	and Outside Director for three	
	years.				

(Note) 1. There are no special interests between any of the candidates and the Company.

- The Company has concluded an agreement with Mr. Kiichi Suzuki and Mr. Kenji Nishida, which limits their liability for damages, as specified in Article 423, Paragraph 1 of the Company Act, to the amount prescribed in laws and regulations, and will maintain said limited liability agreement with both of them.
- 3. Mr. Kiichi Suzuki and Mr. Kenji Nishida satisfy the requirements for independent officers in accordance with the provisions set forth by Tokyo Stock Exchange, Inc. The Company has registered Mr. Kiichi Suzuki and Mr. Kenji Nishida as the Company's independent officers with the Tokyo Stock Exchange.

# Agenda No. 2: Election of one (1) Auditor

The term of office of Mr. Toshiyuki Nambu as Auditor will expire upon the close of this Ordinary Shareholders' Meeting. Accordingly, the election of one (1) Auditor is proposed.

For the submission of this proposal, the Board of Auditors' consent has been obtained in advance.

A candidate for Auditor is as follows.

# New Appointment Takao Aoyagi

Date of Birth : June 14, 1957		Number of Company's shares held: 3,900 shares				
Brief profile, p	Brief profile, positions and significant concurrent positions					
March 1981	Joined the Company					
April 2015	General Manager,					
	Corporate Planning					
	Department (to present)					
Reasons for r	nomination as a candidate for	Auditor				
Mr. Takao Aoy	agi has been in the sales depar	tment and subsequently in the corporate				
planning depa	planning department since he joined the Company and he has ample business experience and					
extensive knowledge in sales, management and planning, and management of group						
companies etc. He has been nominated as a candidate for Auditor because of his						
achievements	achievements such as those above.					

(Note) There are no special interests between the candidate and the Company.

## Agenda No. 3: Election of one (1) Substitute Auditor

The effective tenure of Substitute Auditor Masatoshi Ohara will expire at the opening of this Ordinary Shareholders' Meeting. Accordingly, the election of one new Substitute Auditor is proposed in the case where the number of auditors should fall short of the number specified by laws and regulations.

For the submission of this proposal, the Board of Auditors' consent has been obtained in advance.

The candidate for Substitute Corporate Auditor is as follows.

Re-Appointment	Masatoshi Ohara					
Outside	Date of Birth : April 25, 1951       Number of Company's shares held: 0 shares         Brief profile, positions and significant concurrent positions					
	April 1979	Registered as attorney at	April 2010	Part time lecturer at the		
		law		Osaka City University's		
		Joined Kikkawa Sogo Law		School of Law (to present)		
		Offices (currently Kikkawa	April 2017	Chairman of Osaka Bar		
		Law Offices) (to present)		Association (retired in March		
	August 1986	Registered as an attorney		2018)		
		at law in New York	January 2018	Outside Director, Teijin		
	April 2004	Specially appointed lecturer		Frontier Co., Ltd. (to present)		
		at Osaka City University's				
		School of Law (teaching				
		Civil Law) (retired in March				
		2010)				
	(Note) 1. There	are no special interests betwee	en the candidate	and the Company.		
	2. Mr. M	asatoshi Ohara is a candidate f	or Substitute Out	side Auditor. Mr. Masatoshi		
	Ohara	is expected to appropriately pe	erform the duties	of Outside Auditor because he		
	has a	thorough knowledge of legal aff	airs, including co	rporate law, as an attorney with		

excellent judgment regarding business administration.3. If Mr. Masatoshi Ohara takes office as Outside Auditor, the Company will conclude an agreement with him which limits his liabilities for damages, as specified in Article 423, Paragraph 1 of the Company Act, to the amount prescribed in laws and

4. Mr. Masatoshi Ohara satisfies the requirements for independent officers in accordance with the provisions set forth by Tokyo Stock Exchange, Inc. If Mr. Masatoshi Ohara takes office as Outside Auditor, the Company will register him as the Company's independent officer with the Tokyo Stock Exchange.

regulations.